

# Yavapai Title Agency, Inc.

Where Excellence is Tradition

## BUYER'S REQUIRED INFORMATION For a Trust or Business Entity

To expedite the handling of your escrow, please complete the following information:

Escrow No.: \_\_\_\_\_

Entity: \_\_\_\_\_ Tax ID # \_\_\_\_\_

Contact Name(s): \_\_\_\_\_ Title (s): \_\_\_\_\_

State in which entity formed? \_\_\_\_\_

E-mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_ Title (s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax: \_\_\_\_\_

If any documents are faxed or e-mailed to you, what paper size do you prefer?  letter  legal  both

**Return copies of any pertinent documents (i.e. Corporate Resolution, Partnership Agreement, Operating Agreement, Articles of Organization)**

- I. **NEW PROPERTY INSURANCE INFORMATION:** If you know who your insurance company will be, please complete the following. If you haven't decided yet, please provide the information prior to close of escrow. (***"Not Applicable on Vacant Land"***)

Insurance Company \_\_\_\_\_

Agents Name: \_\_\_\_\_ Policy No.: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

- II. **ARE THE BUYER AND SELLER ENTITIES RELATED?** Yes  No

If yes, state relationship: \_\_\_\_\_

- III. **MAILING ADDRESS AFTER CLOSE OF ESCROW:**

Send my/our mail after close of escrow to the following address (provide P.O. Box, if applicable):

\_\_\_\_\_

\_\_\_\_\_

- IV. **IF OBTAINING A NEW LOAN, COMPLETE THE FOLLOWING:**

New Lender: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

E-mail: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date