

Yavapai Title Agency, Inc.

Where Excellence is Tradition

BUYER'S REQUIRED INFORMATION

To expedite the handling of your escrow, please complete the following information:

Escrow No.: _____

List all Buyer's names as you would like them to appear on the Deed:

Name: _____ Male Female

Marital Status: _____ If married, spouse's name: _____

Current Mailing Address: _____

SS# _____ Home phone: _____ Work phone: _____

Cell phone: _____ Fax: _____ E-mail: _____

Name: _____ Male Female

Marital Status: _____ If married, spouse's name: _____

Current Mailing Address: _____

SS# _____ Home phone: _____ Work phone: _____

Cell phone: _____ Fax: _____ E-mail: _____

If any documents are faxed or e-mailed to you, what paper size do you prefer? letter legal both

I: **NEW PROPERTY INSURANCE INFORMATION:** If you know who your insurance company will be, please complete the following. If you haven't decided yet, please provide the information prior to close of escrow. (***Not Applicable on Vacant Land***)

Insurance Company _____

Agents Name: _____ Policy No.: _____

Phone No.: _____ Fax No.: _____

II: **NEW PROPERTY OCCUPANCY:** How will the property be used?

- Primary Residence (Cannot have a homestead exemption for another home, even in another state.)
- Rented to someone other than a "qualified family member"
- Non-primary Residence or Secondary Residence

Abbreviated definition of "qualified family member" of taxpayer: child (natural, adopted, step or in-law) or descendant of child, parent (natural, step or in-law), or sibling (natural or adopted). For full definition see Affidavit of Property Value, Statutes and Exemptions page.

III: **ARE THE BUYER AND SELLER RELATED?** Yes No

If yes, state relationship: _____

IV: **MAILING ADDRESS AFTER CLOSE OF ESCROW:**

Send my/our mail after close of escrow to the following address (provide P.O. Box, if applicable):

V: **IF OBTAINING A NEW LOAN, COMPLETE THE FOLLOWING:**

New Lender: _____

Contact Person: _____

Phone No.: _____ Fax No.: _____

E-mail: _____

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VI: VESTING INSTRUCTIONS: I/We do hereby elect to hold title to my/our new property as indicated in the checked box below (check only one – see enclosed Title Verification for explanation of ways to take title):

- A married person as his/her Sole and Separate Property
Please provide name of spouse: _____
- An unmarried man An unmarried woman (*Married at one time*)
- A single man A single woman (*Never been married*)
- A widower A widow
- Husband and wife as Community Property with Right of Survivorship
- Joint Tenants with Right of Survivorship
- Tenants in Common - Please provide percentage of interest for each party: _____
- Other (Trust/Partnership/LLC, etc.): _____

PLEASE NOTE: When vesting title in your Trust:

If you are obtaining a new loan please verify that your lender will loan to your Trust. Please provide copies of the Trust Certification or Title and Signature pages of your Trust to assist in document preparation.

VII: ESCROW/TITLE DISCOUNTS AVAILABLE: Please indicate if any of the following apply as you may qualify to receive discounted escrow and/or title fees. NOTE: Minimum rate may apply.

- Senior Citizen (age 60 or over) Active Military
- Active Licensed Realtor Employed by a Title Company
- Public Servant (i.e. currently employed as a teacher, a policeman, a firefighter, or emergency medical personnel such as an EMT) _____

Date

Date