



Courier

Position Type: Full-Time

Location: Camp Verde, Cottonwood, and Sedona, AZ

Description:

The Courier assists multiple offices with internal and external deliveries. Successful candidates are dependable, cooperative, patient, orderly, and composed.

Typical duties of the position may include:

- Communicating with the offices for pickups and deliveries
- Navigating to pickup and drop off points
- Ensures timely deliveries
- Handling packages with care
- Interacting with fellow team members and customers

The Courier may be assigned additional tasks in support of the offices.

Skills and Abilities:

- Strong oral communication skills
- High level of organizational skills and attention to detail
- Ability to work independently with little or no supervision, as well as in a team

Minimum Requirements:

- 25 years of age or older
- Valid Driver's License
- Clean Driving Record

Salary:

Competitive.

Application Process:

Please submit a cover letter and detailed resume to personnel@ptaaz.com.

Please include "Verde Valley Courier" in the subject line.

WHAT WE DO: Yavapai Title Agency provides insurance, escrow, account servicing, trustee sales, and builder-related trust services to our customers through our 8 branches throughout Yavapai county.

WHO WE ARE: Since 1963, Yavapai Title Agency has been Yavapai County's hometown title agency and real estate resource. Yavapai Title Agency remains the only locally owned and operated title company in the county.

Not only are we passionate about our customers, we also strive to support the growth of our employees and the causes that are important to them.

We are a local business that cares deeply about Arizona and the community we serve.



www.yavapaititle.com